

# ARIZONA GEOGRAPHIC INFORMATION COUNCIL

## Executive Management Board Meeting Minutes November 14, 2002

- I. Call to Order. The Council was called to order at 1:40 p.m. by Jana Hutchins, AGIC President. A count of Board Members established that a quorum was present. (See attached list of Board Members present).
- II. Budget Update. Gary Irish, acting as an Alternate Representative for Lynn Larson, reported on the status for the AGIC and AGIC Conference Budget. Gary reported that as of September \$2354 had been spent on the NSGIC Conference and \$28,646 had been spent on the 2002 AGIC Conference. The AGIC Conference account showed a balance of \$13,252.41. Gary indicated that Jason Howard had prepared a more comprehensive budget for the AGIC Conference that, unlike the regular AGIC budget, was not demarcated by the State Fiscal Year.

Rick Harrington asked if in the current budget-cutting cycle whether the AGIC accounts were stable. Gene indicated that the status of the AGIC account was uncertain because AGIC is an executive committee and not a state agency. Sally Powers requested that committed AGIC funds be identified to support the 2003 AGIC Conference.

Gene Trobia also suggested funding of the NGS advisor may be made easier by identifying AGIC funds to pay for this year's cost for the NGS advisor. A motion made by Rick Harrington to identify committed AGIC funds to pay for the NGS advisor. Seconded by Victor Gass. Motion was approved unanimously.

**Action Item: Identify accounting methods for committing AGIC funds for the AGIC 2003 Conference and the NGS Advisor.**

- III. Approval of Minutes of the August 6, 2002 Board meeting. Jana Hutchins requested a motion to approve. Motion made by Sally Powers. Seconded by Lee Dexter. Motion was approved unanimously.

**Action Item: The AGIC Minutes approved unanimously.**

- IV. Committee Reports: Annual Plans and Membership Updates. Each of the Committees gave a brief report on the development of their draft Goals and Objectives. The following are the current list of Committees, their Chairs and brief comments regarding each committee.

- A. Conference Committee: Eva Reid  
Eva reported that the core of the Conference Committee had been created and that the Prescott Resort was chosen as the site of the 2003 AGIC Conference. The

theme of the 2003 Conference will be “Building Communities.” Seth Franzman has developed a preliminary budget based on the previous year’s budget. A call for papers will be issued in January, 2003.

Additionally, Eva indicated that the Conference Committee had been working with the Arizona Professional Land Surveyors (APLS) regarding the 2003 American Congress on Surveying and Mapping (ACSM) Conference in Phoenix. AGIC will share a booth with APLS at the ACSM Conference.

Rita Walton expressed concern over holding the AGIC Conference during such a tight fiscal climate without having truly justifiable reasons, such as added focus on workshops or other tangible benefits.

Seth Franzman recognized Sheila Hamilton from APLS and thanked her for coming to the Board meeting.

- B. Education Committee: Jana Hutchins, reporting on behalf of Shea Lemar  
Jana reported that the new ASU president would like to create a Master’s program in GIS to be housed in the Geography Department, and that such a program would be geared toward the working professional. Jana stated that she is on the program committee and wanted to know if the AGIC Board would like to have their input voiced. Those who would like to participate should contact Jana Hutchins.
- C. Imagery Committee: Gene Trobia, reporting on behalf of Tom Sturm  
Gene reported that because of the budget situation within the federal government, the USGS has put the DOI high priority program on hold. USGS will be focusing on the National Map. Resources for the National Map will be focused on the NIMA/USGS 133 Cities.
- D. Parcel Identification Committee: Greg Tuttle  
Greg reported that an ad hoc committee, currently referred to as the “Geospatial Committee,” had been formed to address cross-over between GIS professionals, surveyors, photogrammetrists, and other professionals who work with spatial data. The Geospatial Committee has been meeting regularly, looking at better communication among professionals and the possible formation of a new professional organization geared toward all spatial information professionals.
- E. Technology Committee: Gary Irish  
Gary reported that the Technology Committee hasn’t met since the AGIC Conference, but recapped the goals of the Technology Committee.
- F. Transportation Committee: Jami Garrison  
Jami reported that the Transportation Committee has not met recently, and that the Transportation Committee could potentially best serve AGIC as a working group under the Homeland Security Committee.

- G. Homeland Security Committee: Gene Trobia, reporting on behalf of Sharon Nicholson

Gene reported that the Homeland Security Committee had met several times and had submitted a proposal for remaining 2002 Homeland Security funding. The Committee is initially focusing on determining critical infrastructure and data and inventorying available data and contact persons around the state. The committee is also working with Arizona Department of Health Services to license statewide street centerlines to be used by all agencies and serve as the basis for creating a state maintained Arizona street centerline database. The group is adding members and is developing a two to five year plan.

- H. Outreach Committee: Santiago Garcia

Santiago reported that the Outreach Committee has not met recently.

- I. Administration and Legal Committee: Gene Trobia, reporting on behalf of Tim Smothers

Gene reported that work on the AGIC Portal is under way: the data is organized and available for posting, the server is ready to configure, and Jason Howard is developing the web interface.

An e-mail from Tim Smothers was discussed. In his e-mail, Tim brought up the issue that county parcel data was being requested for redistributions by a commercial vendor. The vendor may challenge the county's cost for the parcel data. AGIC has no real jurisdiction in the case, but it may be worthwhile for AGIC to develop pricing guidelines with the Attorney General's Office.

Gene inquired as to whether there would be anyone present who would like to join a special subcommittee to address this issue. Gene also reported that regarding new membership in AGIC, not much progress had been made. Followup from Department of Public Safety and Pima Association of Governments had not come through.

Jana Hutchins indicated that this would be her last Board meeting as president and that Jami Garrison would be taking over after the meeting. Jana requested Board members nominate candidates for president-elect. Jana Hutchins and Jami Garrison suggested Sharon Nicholson. Nominations should be submitted to Jami Garrison, Jana Hutchins, Gene Trobia, or Jason Howard. A vote for president-elect will take place at the next Board meeting.

- V. NSGIC Report

Jason Howard, Jana Hutchins, and Gene Trobia reported on the activities of the National States Geographic Information Council (NSGIC). Jason and Jana reported on attending the NSGIC Annual Conference and how many AGIC activities are part of a national movement in coordinating GIS activities. Gene reported that NSGIC is working to develop a state model of Best Practices for GIS Coordinators.

Gene Trobia requested that the AGIC Board endorse the NSGIC Paper "Saving Lives and Saving Money." Gene requested a motion. Motion was made by Greg Tuttle. Seconded by Sally Powers. Motion was unanimously approved. The endorsed paper is attached to these minutes for the record.

**Action Item: AGIC Board endorsed NSGIC Paper**

VI. GIS Day

Jason Howard gave a brief update of the activities planned by the Land Department for GIS Day at the State Capitol. Lee Dexter gave an update of GIS Day activities at NAU. Gene Trobia reported that the Arizona 2002 GIS Day Proclamation had been signed by the Governor and returned from the Governor's Office. Rita Walton reported that there would also be a poster display at MAG for GIS Day.

Gene Trobia indicated that AGIC GIS Day events were originally intended to inform the state legislators about GIS. However, the legislature will not be in session until January, 2003. Therefore, Gene indicated that another event would take place after the new legislature is in session and committee chairs are identified. The upcoming event will include a poster display as well as a social hosted by vendors.

VII. Miscellaneous Announcements

Dave Minkel requested comments on the NGS geodetic content standard.

Robert Cooper and Patty Blunk were presented with a plaques recognizing their service to AGIC.

VIII. Call to the Public.

Russ Heisinger asked about Homeland Security planning activities. Discussion followed regarding funding options and participation options.

IX. Next Meeting and Location.

The next AGIC Board meeting will be held February 6, 2002, time and location TBA.

Jana Hutchins turned the Board presidency over to Jami Garrison. Jami, acting as AGIC President, presented Jana Hutchins with a plaque recognizing her contribution to AGIC.

Adjourn: Motion to adjourn forwarded by Jana Hutchins and seconded by Sally Powers. Approved unanimously. Meeting adjourned at 3:35 p.m.